

**Members Present:** Leighton Price, Christine Pratt, Alan Zanotti, Charlie Bletzer, Dick Quintal, Donna Fernandes & Bill Driscoll

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**7:00 pm Call to Order and Public Comment—**

Mr. Zanotti will Chair the October 5 and October 19 for Mr. Price.

**7:05 pm Updates—**

The Plymouth Police 5k is next week and organizers request relaxed enforcement near the rotary on Water St.

**Ms. Pratt motions and Mr. Driscoll seconds to repeat last year's arrangement in support of the Police 5 K Road Race.**

**Passed | 7-0-0**

**Ms. Pratt motions and Mr. Driscoll seconds to add the Police Annual 5K Road Race to the list of Board preapproved relaxed enforcement days.**

**Passed | 7-0-0**

**Middle Street:** REACH Inc. seems to be happy with the compromise of having one meter and one time zone in front of their building. Park Plymouth staff will monitor parking at this location.

**Ship Wheel Bike Rack:** Park Plymouth staff is moving the bollard to allow for better pedestrian access.

**20/20 Parking and Transportation Subcommittee Meeting:** Mr. Burke distributes the project description for the 400th Anniversary Capital Plan, drafted by CDM a DPW consultant. Please refer to the September handout files in the 2011 Minutes Binder for a copy of the report.

**Security:** Mr. Burke's and the PGDC office doors were repaired and the landlord put in a new light outside. ADT will install a keypad security system for Park Plymouth's office, and each staff member will have his or her own unique entry code for the office.

**Internet Speed:** Since the COMPLUS installation, Park Plymouth computers freeze up daily. J.C. Computers suggested switching the Verizon DSL service to Comcast Internet service, which will be 12 times faster. The Board suggests he also look into FIOS.

**Ms. Pratt motions and Mr. Driscoll seconds to change internet service from DSL to something better**

**Passed | 7-0-0**

**IPS Pilot Program:** The Board reviews the most recent revenue report for the credit card meters. Mr. Burke would provide another report that shows how long it will take to pay these meters off and if we have a reduction in tickets in that area.

Mr. Zanotti steps out.

**RFP for Multi Pay Stations:** The Board reviewed Mr. Burke's updated RFP.

**Ms. Pratt motions and Mr. Bletzer seconds to issue the RFP in accordance with State legal requirements and incur costs associated with advertising**

**Passed | 6-0-0**

Mr. Zanotti returns to the meeting.

**Appeals Report:** The Board reviews Janine's new reporting system for appeals.

**Scofflaw List:** The Board reviews the top 20 offenders list. Mr. Burke and Ms. Pratt met with Lynn Barrett to discuss the possibility of Park Plymouth and the Town cross-referencing and flagging names of top offenders, to prevent them from purchasing Town permits until their tickets are paid. Mr. Burke will give Ms. Barrett the top 30 names. She had suggested using the Deputy Collector to collect on these outstanding citations.

**Mr. Driscoll motions and Mr. Quintal seconds to have an attorney pursue the top offenders in small claims court and cross-reference our Top Offenders list with the Town if possible**

Tickets incurred within the last two years will go through the registry marking process.

**Passed | 7-0-0**

**Multimodal Site Selection:** The Courthouse Corridor does not work for site selection plans and the Advisory Committee agrees Memorial Hall is the better choice. There still needs to be emphasis placed on alternative modes of transit, and the Courthouse is more suitable to that plan. A public meeting will happen in November. Mr. Burke will arrange for the consultants to come to a PGDC meeting and give a presentation on their findings. Please refer to the September handout files in the 2011 Minutes Binder for complete data.

**Initial Discussion of MOA Updates:** Initial discussion with Mrs. Arrighi about PGDC extending our MOA with the Town was a receptive.

**Mr. Driscoll motions and Mr. Bletzer seconds to extend our MOA with the Town ten years**

**Passed | 7-0-0**

Mrs. Arrighi will provide a draft to Mr. Price in one week. Once details are finalized, Mr. Stankevicz can sign it. PGDC will need to draft a separate MOA for PGDC's Economic Development scope.

**Parking Lot Maintenance Responsibilities:** Mr. Quintal and Mr. Burke have a meeting on October 3 with the Town Manager and DPW Director to discuss maintenance responsibilities.

**2012 Permit Parking Season:** The Board needs to decide on whether to offer free parking with enforcement in effect from December 1- March 31.

Ms. Pratt motions and Mr. Zanotti seconds to offer free parking with enforcement from December 1 to March 31

**Passed | 7-0-0**

Kim will work with Mr. Burke on advertising collateral.

**8:49 pm Financial Info—**

There are no bills. August financials are at the Bookkeepers.

**8:50 pm** Mrs. Fernandes was appointed to the Destination Plymouth Board of Directors and they have asked her to present a report on parking and the multi-modal next month. She will run it by a Board member before submitting it.

**8:51 pm Executive Session—**

Mrs. Fernandes	—Yes
Mr. Price	—Yes
Mr. Driscoll	—Yes
Mr. Zanotti	—Yes
Ms. Pratt	—Yes
Mr. Bletzer	—Yes
Mr. Quintal	—Yes

**10:00 pm Mr. Bletzer motions and Mr. Driscoll seconds to adjourn**

**Passed | 7-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary